



## **ROLE DESCRIPTION: COUNTY ENVIRONMENT AND SUSTAINABILITY LEAD VOLUNTEER**

### **Role**

Creating a strategic plan to reduce our environmental impact. Working with all levels to implement ideas with a special focus on making the county centre more sustainable and environmentally friendly.

### **Personal qualities**

Be passionate about the environment. Have good communication and IT skills. Be able to think analytically and critically.

### Beneficial

Previous experience in a similar role.  
Knowledge of environmental law.

### **Term**

Appointed for an initial term of 3 years and may be re-appointed for a further 2 years\*.

### **Responsible to**

The county commissioner

### **Working with**

All members of the county team

### **Responsibilities**

- Understand the county's current impact on the environment.
- Suggest and communicate ways to reduce environmental impact for all levels.
- Help make all properties within Girlguiding Hertfordshire more sustainable and environmentally friendly, with a focus on Hertfordshire Guide Centre (HGC).
- Be a member of the HGC management committee,
- Report on Hertfordshire Guide Centre's (HGC) carbon footprint.
- Encourage good practice at all levels.
- Keep up to date on changes in environmental regulations.

- Attend quarterly county operation group (COG) meetings, with a view to bringing environmental impact to the front of conversations and decisions.
- Produce a written report for quarterly county meetings and the annual report.
- Produce a yearly budget for approval by the trustees.
- Use the county designated email address for correspondence relating to the role.
- Only store records relating to the role on the county Microsoft Teams system.

\*Reappointment is not automatic.