



ROLE DESCRIPTION:

OUTDOOR ACTIVITIES ADVISER

Role

As one of a team of outdoor activities advisers, you will be a specialist in a particular area of the guiding programme, promoting local and national opportunities (both within guiding and externally) and encouraging young members to take part. You will advise, motivate and communicate information about your specialism to the division and county teams, giving more girls and volunteers ways to access opportunities for development, challenge and adventure. You would be responsible for helping to create opportunities for events and take an active role in a wider team. Specialist outdoor activities advisers support a range of outdoor and adventurous activities in their specialist area, such as residential events, water activities or climbing.

Outdoor activities advisers can be **any adult** over 18 years of age. You should already be, or be willing to become, a member of Girlguiding.

Personal qualities

While training and support will be offered to you, we would expect you to possess the following personal qualities:

- Have an open and approachable manner.
- Be reliable and trustworthy.
- Be creative and enthusiastic.
- Demonstrate an interest in outdoor activities and a passion for providing outdoor and adventurous opportunities for girls and young women.
- To be able to work as part of a team.
- Have excellent communication skills.
- Have the desire to motivate and inspire girls and young women from a broad range of backgrounds.
- Have the ability to support, motivate and inspire adult volunteers.
- Be an ambassador for the values of Girlguiding.

Desired experience

- Will already be, or be willing to become, a member of Girlguiding Hertfordshire, with up-to-date DBS and a safe space or safer guiding qualifications.
- Will hold an appropriate first response qualification for the area of specialism.
- Understand the value of the out-of-doors in a well-balanced programme for girls and adults for their physical and emotional well-being.
- Have knowledge, experience or qualification in your chosen specialism – for example, but not limited to, water activities, archery, rifle shooting, climbing/abseiling, orienteering, bushcraft etc.

Term

This appointment is for an initial term of 3 years and may be re-appointed for a further 2 years. Reappointment is not automatic.

Responsible to

The assistant county commissioner (adventure and opportunities team) and the county outdoor lead volunteer.

Working with

- Unit leaders and/or girls.
- County outdoor lead volunteer.
- Other outdoor activity advisers.
- Assistant county commissioner – adventure and opportunities team.
- Girlguiding Anglia outdoor adventurous activities (OAA) team as appropriate.

Expenses

Claimed from county treasurer.

Responsibilities

- Develop and maintain clear communications with the local commissioner and relevant advisers.
- Maintain clear channels of communication with other members within your designated area.

- Promote local and national opportunities available within guiding – as well as externally – and encourage young members to take part.
- Promote and encourage members to engage in different development opportunities for your specialist area.
- Represent the division and county at events where possible.
- Promote a positive image of Girlguiding at public events.
- Provide ongoing support to the county or division by giving advice and answering specific queries, often by email.
- Demonstrate a working knowledge of and enthusiasm for your specialism.
- Become an expert in your specialism, promoting the advantages of your area of the guiding programme.
- Support leaders to provide a safe space where girls and young women can discover their full potential through all areas of the programme.
- Attend role specific meetings (division, county or region) as appropriate.
- Administer any applicable training or qualifications for your area of responsibility.
- Keep up to date with new resources and cascade information as appropriate, communicating with all relevant stakeholders.
- Advise commissioners and leaders on planned activities, utilising county communications as appropriate to advertise opportunities.
- Run or support events to support engagement in your specialist area.